

Kansas SIEC  
Regular Meeting  
January 23, 2008

Minutes

The Kansas Statewide Interoperability Executive Committee met in regular session at the Munger Small Conference Room at 538 N. Main in Wichita and via teleconference. The meeting was called to order at 9:00 a.m.

**Members present at location.** Kent Koehler, Jimmy Reed, Tyler Brewer,

**Members present via teleconference.** Bob McLemore, Kerry McCue, Richard Old, William Seck, Deb Miller.

**Members absent.** Maj. General Bunting

**Others present.** Jason Moses, Capt. Randy Moon (KHP), Mr. Ed Geer (KDOT), and Capt. John Eichkorn (KHP).

**Call to order.** The regular meeting of the Kansas SIEC was called to order by Kent Koehler, Chairperson.

**Minutes.** The minutes of the Nov. 20, 2007 meeting were reviewed. With no additions or corrections, Col. Seck made a motion to approve the minutes. Jimmy Reed seconded. Motion carried unanimously. (**Action #08-01**)

**Executive Order.** Jason Moses discussed Executive Order 07-27 which established the SIEC as a stand-alone entity. Governor Sebelius signed the order on December 20, 2007. Moses noted that the only major change in membership requirements relates to the EMS representative. The original charter from the Kansas Commission on Emergency Planning and Response had the EMS member being appointed by the Kansas Emergency Medical Support Association, which had created recognition problems with other EMS professional organizations. The executive order places appointment authority upon the Kansas Board of EMS.

**Charter update.** In light of Executive Order 07-27, members discussed the language in the SIEC Charter that calls for the Commission on Emergency Response (CEPR) authority and approval of SIEC actions. Jason Moses suggested that the charter be modified to remove the CEPR reporting requirements. Moses indicated that he will continue to report SIEC actions to the CEPR for the purpose of information sharing. Col. Seck recommended that a similar report be made to the Governor's Council on Homeland Security on a quarterly basis. As Chair of the Governor's Council, Col. Seck would provide the report. Richard Old moved to have the coordinator make the appropriate

changes to the charter. Tyler Brewer seconded. Motion carried unanimously. (**Action #08-02**)

**Statewide Communications Plan and PSIC Grant update.** Jason Moses reported that the Statewide Communications Interoperability Plan (SCIP) was submitted to the Interoperable Communications Technical Assistance Program (ICTAP) on November 26, 2007 for a preliminary review. After making some suggested modifications, the SCIP was submitted to the Department of Homeland Security on the December 3, 2007 deadline. Moses gave a brief presentation on the funding breakdown for the Public Safety Interoperable Communications (PSIC) Grant and indicated that the investment justifications were submitted to the Department of Homeland Security on the December 3, 2007 deadline. Moses estimated that the SCIP and the PSIC Grant should both have approval by mid-March, 2008.

**Motobridge SOP's.** Jimmy Reed inquired when the standard operating procedures for MOTOBRIDGE were going to be completed. Capt. Randy Moon explained that he was in the process of hiring a new lieutenant who will likely be charged with coordinating the SOP development. Once the lieutenant is in place, the method of development will be determined. Ed Geer from the Kansas Department of Transportation reported that his agency is in the process of updating the MOTOBRIDGE Reference Guides to reflect the statewide buildout of the system.

**Data Task Force.** Moses indicated that one of the criteria for the SCIP to be approved by DHS requires a plan for data interoperability. He suggested that the SIEC begin addressing data interoperability by developing a Data Task Force. The task force will take part in the voice interoperability planning process and will provide input for the future development of a data interoperability plan. Jessica Frye, the GIS Coordinator for the Adjutant General's Department, has agreed to assemble and lead the Data Task Force. Discussion followed. Kerry McCue moved to officially create the Data Task Force. Tyler Brewer seconded. Motion carried with dissent by Jimmy Reed. Mr. Reed was concerned that the SIEC would be taking on too big of a task and was concerned that there would be a loss of focus. (**Action #08-03**)

**Vision Statement.** Moses reported that there was a suggestion to modify the SIEC Vision Statement to recognize "Tribal" as one of the types of agencies included. Discussion followed. Tyler Brewer moved to add Tribal to the SIEC Vision Statement. Jimmy Reed seconded. Motion carried unanimously. (**Action #08-04**)

**Strategic Planning Session.** Moses indicated that during the November, 2007 meeting, the SIEC had planned to conduct a Strategic Planning Session in the first quarter of 2008. Having trouble recruiting Advisory Committee membership, Moses felt that the session would have to be moved to the second quarter. He added that having the initial SCIP and PSIC investments approved prior to the Strategic Planning Session would be beneficial. It was the consensus of the committee to look at dates in the second quarter of 2008.

**Governor's Council on Homeland Security.** Col. Seck reported the next meeting date for the Governor's Council on Homeland Security and invited SIEC members to attend. The meeting will be on February 19, 2008.

**Next meeting.** The committee discussed locations for the next regular meeting. It was suggested to hold the meeting in Topeka, as the state-level partners may need to be involved in the ongoing legislative session and may be hard-pressed to leave the Topeka area.

**Adjourn.** With no further business before the committee, Tyler Brewer moved to adjourn. Jimmy Reed seconded. Motion carried unanimously. Meeting adjourned. **(Action #08-05)**

Respectfully submitted,

Jason R. Moses  
Interoperable Communications Coordinator  
Kansas Adjutant General's Department

APPROVED:

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Kent Koehler, Chairperson