

Kansas SIEC  
Regular Meeting  
February 12, 2009

Minutes

The Kansas Statewide Interoperability Executive Committee met in regular session in the KDOT Executive Conference Room, 700 S.W. Harrison, in Topeka. The meeting was called to order at 10:00 a.m.

**Members present.** Kent Koehler, Jimmy Reed, Deb Miller, Col. Chris Stratmann (Proxy / Gen. Bunting), Col. Terry Maple, Bob McLemore, Kerry McCue, and Richard Old.

**Others present.** Stephanie Kuhlman (KDOT), Courtney Becker, and Lt. Scott Harrington (KHP).

**Call to order.** The regular meeting of the Kansas SIEC was called to order by Kent Koehler, Chairperson.

**Logo award.** Chairperson Kent Koehler and Secretary Miller recognized KDOT employee Stephanie Kuhlman for her winning submission in the SIEC logo design contest. Secretary Miller presented Stephanie with an emergency AM/FM/Weather radio for her efforts.

**Minutes.** The minutes of the December 11<sup>th</sup>, 2008 joint planning session and meeting were reviewed. Jimmy Reed indicated that there were a couple of points to be amended. In the Election of Officers the language read “Jimmy Reed and Kerry McCue withdrew their original motion and asked the committee to proceed with open nomination. Jimmy Reed nominated Kent Koehler as Chairperson.” The language should read “Kerry McCue withdrew his second and Jimmy Reed subsequently withdrew the motion in order to proceed with open nomination. Richard Old nominated Kent Koehler as Chairperson”. Reed also indicated that in the SCIP re-alignment section, Kent Koehler did not vote in the matter of the motion to re-write the PSIC Grant IJ. With no further additions or corrections, Deb Miller made a motion to approve the minutes as amended. Richard Old seconded. Motion carried unanimously. **(Action #09-01)**

**MOTOBIDGE SOP's.** The committee discussed the MOTOBIDGE SOP's that had been presented for their review and approval. Jason Moses indicated that the document had already gone through a pre-review process at KHP and KDOT to ensure that certain sections conformed to their internal policies. Kent Koehler suggested that the SIEC logo be added. Now that the logo is complete, Moses will add it to the document. Discussion followed on the approval process and appendix sections. It was the consensus of the committee that the contents of the appendix sections could be updated without the need for SIEC approval. It was also suggested that a point of contact be clarified on the

signature and approval page. Deb Miller made a motion to approve version 1.0 of the MOTOBRIDGE SOP's with the suggested additions. Jimmy Reed seconded. Motion carried unanimously. **(Action #09-02)** Much discussion followed on methods used to disseminate information including professional organizations and other web-based forums such as KS-TOC. Jason Moses will continue to explore avenues of information sharing. Moses also indicated that the interview process was complete in the search to fill the Training and Exercise Specialist positions and hoped to offer the jobs by the end of the week.

**South Central PSIC Project.** Courtney Becker of Harvey County 911 presented a proposed PSIC Grant project on behalf of the South Central Kansas Homeland Security Regional Council. The proposed project would purchase 2 tower trailers and associated communications equipment, P-25 800 MHz fixed stations for PSAP's and EOC's, 4 P-25 800 MHz subscriber units for key responders from each county, P-25 800 MHz subscriber equipment for Sedgwick and Butler Counties, and the conversion of MOTOBRIDGE sites in Marion and McPherson Counties. Moses felt confident that the project would comply with PSIC Grant standards and the Kansas IJ if the funds for the tower trailers were moved to the Strategic Technology Reserve portion of the budget and the project was reflected in the IJ. Kerry McCue made a motion to approve the proposed project. Col. Stratmann seconded. Moses asked that the motion include direction to modify the PSIC IJ/budget to align with the project. Kerry McCue amended his motion to include the IJ/budget revision. Col. Stratmann seconded. Motion carried unanimously. **(Action #09-03)** Discussion followed on the tower trailers and deployment requirements for equipment purchased with Homeland Security and other related grant funds. Courtney Becker discussed staffing levels and reasonable deployment of the equipment outside of the South Central Region. Col. Maple indicated that he would have his staff clarify any issues relating to deployment requirements and agreements.

**SIEC representation process.** Kent Koehler suggested that the process of representing the SIEC externally be discussed and questioned if the issue needed to be clarified in the charter. Jason Moses said that the charter was vague on the issue and quoted section 8H as reading "Speak with one voice when reporting externally." It was the consensus of the committee that the Chairperson would be responsible for these matters.

**SCIP planning session and implementation.** Jason Moses presented the committee with documents describing two workshops designed for SCIP development and implementation. DHS/OEC and technical assistance personnel would like to provide these workshops in the spring. Kent Koehler indicated that the committee had been invited to meet at the APCO spring conference in April. Moses checked with technical assistance personnel to see if they could provide the workshops during the APCO conference. Due to scheduling conflicts, they could not provide the workshops during the conference. Discussion followed on dates for the workshops. It was the consensus of the committee to try scheduling the workshops in the latter part of May to be held in Wichita.

**National Conference on Emergency Communications.** Moses discussed the upcoming National Conference on Emergency Communications in Chicago. He will be attending the conference at the expense of DHS/OEC. Moses also indicated that SIEC Chairs and other key stakeholders are also invited and encouraged to attend. Kent Koehler has expressed interest in attending if funding was available. Moses has checked with the SAA to see if funding was available through PSIC Grant funds. The SAA indicates it would be an allowable expense if it aligns with the PSIC IJ. Terry Maple made a motion to send the Chair to the National Conference if allowed by the PSIC IJ. Bob McLemore seconded. Motion carried unanimously. **(Action #09-04)**

**PSIC Match.** Jason Moses discussed current legislation that could impact the \$2 Million matching funds for the PSIC Grant from the State Legislature. One proposed bill could impact the grant with a net loss of \$340,000.00. Another proposed bill could impact the grant funding with a net loss of \$100,000.00. Col. Maple indicated that his staff had been addressing the issue in the Statehouse as recently as this week and remains unsure of the outcome at this point. Much discussion followed on funding loss and the potential impact to both finished and incomplete PSIC Grant projects.

**Adjourn.** With no further business before the committee, Richard Old made a motion to adjourn. Kerry McCue seconded. Motion carried unanimously. **(Action #09-05)**

Respectfully submitted,

Jason R. Moses  
Interoperable Communications Coordinator  
Kansas Adjutant General's Department  
Office of Emergency Communications

APPROVED:

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Kent Koehler, Chairperson