

Kansas SIEC
Joint Planning Session
May 12, 2008

Minutes

The Kansas Statewide Interoperability Executive Committee met in joint session with the Communications Advisory Committee on May 12, 2008. The planning session was held at the Kansas Highway Patrol Training Academy in Salina. The meeting was called to order at 10:00 a.m.

Members present. Kent Koehler, Jimmy Reed, Tyler Brewer, Bob McLemore, Col. Terry Maple, Richard Old, and Kerry McCue.

Members absent. Secretary Miller and Maj. Gen. Bunting.

Others present. The Kansas Advisory Committee (see meeting sign-in), Jason Moses, Jessica Frye (TAG), Ken Justice (KDOT), and Vicki Shanley (KDOT).

Call to order. The Kansas SIEC was called to order by Kent Koehler, Chairperson.

Introduction and Overview. After a brief facility overview by Capt. Randy Moon, Jason Moses provided an overview of the session agenda and the duties of the SIEC and Advisory Committee.

Statewide Digital Trunked Radio System. Ken Justice from the Kansas Department of Transportation provided an overview of the Statewide Digital Trunked Radio System. His overview included a description of KDOT tower sites, locations, and functionality.

Talkgroup Template for Digital System Interoperability. Moses discussed working with KDOT communications personnel on a project to pre-determine talkgroups for the digital 800 MHz statewide communications system. All users of the system have the opportunity to have the template programmed into their radio(s). A map indicating the geographical breakdown of the system and a spreadsheet of proposed talkgroups were presented to the attendees. The usage locations and intended disciplines were described per talkgroup. The NPSPAC 800 MHz interoperability frequencies are part of the template. Additionally, a number of state agencies, including the Kansas Highway Patrol, are adding talkgroups to the template.

Following the Talkgroup Template presentation, Advisory Committee members were asked questions concerning:

- Geographic sensibility
- Adequate representation of all disciplines
- Usable number of talkgroups
- Efficient layout
- General support of the project

After discussing the issues, the Advisory Committee generally supported the template as proposed with the addition of talkaround channels for the NPSPAC 800 MHz interoperability frequencies.

Communications System Revolving Fund. Vicki Shanley, Lease Program Coordinator with the Kansas Department of Transportation, presented an overview of the Communications System Revolving Fund (CSRF). Vicki described the program, types of equipment, pricing, and procedures to lease.

Lunch. Committee members recessed for lunch at the Training Academy.

MOTOBIDGE Standard Operating Procedures. Moses provided an overview of the MOTOBIDGE statewide fixed-site interoperability gateway being constructed by the Kansas Department of Transportation. The overview included the buildout schedule of the system, types of frequencies used, concept of operations, and required actions to use the system. Capt. Randy Moon gave perspectives of the KHP regarding the use of MOTOBIDGE, as they are responsible for taking requests and making connections through the Central Dispatch Center in Salina.

Following the MOTOBIDGE presentation, Advisory Committee members were asked a series of questions concerning:

- When should the system be used
- How should a patch be requested
- How are responders notified of a patch request
- Unconnected repeater use
- User identification
- NIMS Compliance
- Use of signaling
- Training needs and requirements

After lengthy discussion, committee members were told that the MOTOBIDGE SOP's will be developed from their input. The SOP's will have to be approved by the SIEC prior to release

Strategic Planning Session. Moses discussed the need for a strategic planning session. The planning session will provide information for the completion of the Statewide Communications Interoperability Plan. Planning session topics were discussed and participants were given the opportunity to add topics. It was the consensus of the committee to hold the planning session in the central part of the state in late summer or early fall.

Advisory Committee dismissal. The Advisory Committee members were dismissed. All advisory Committee members were invited to stay for the remainder of the SIEC meeting.

Proxy appointment. Having to depart the meeting during the afternoon, Tyler Brewer appointed Oscar Thomasson, Sedgwick County Sheriff's Office, as proxy to vote on his behalf.

Proxy appointment. Having to depart the meeting during the afternoon, Col. Terry Maple appointed Capt. Randy Moon as proxy to vote on his behalf.

Approval of Talkgroup Template. Jason Moses asked if the committee was ready to take action on the Talkgroup Template. Discussion followed. Kent Koehler made a motion to approve the Talkgroup Template as presented with the addition of the 800 MHz talkaround channels and additional state agency participation. Bob McLemore seconded. Motion carried unanimously. **(Action #08-10)**

MOTOBIDGE SOP's. The committee discussed the development of the MOTOBIDGE SOP's. Oscar Thomasson made a motion to have the Coordinator work with the KHP to produce a draft copy of the SOP's with approval set for 14 July, 2008. Richard Old seconded. Motion carried unanimously. **(Action #08-11)**
Motobridge SOP's should be delivered to the SIEC members two weeks prior to the meeting for review.

SIEC web page. Moses discussed the need for a website to provide the SIEC with a venue to disseminate information. Moses had visited with Connie Satzler with EnVisage Consulting about design options. Discussion followed. Jimmy Reed made a motion to have the Coordinator begin developing the website. Bob McLemore seconded. Motion carried unanimously. **(Action #08-12)**

Adjourn. With no further business before the committee, Oscar Thomasson moved to adjourn. Bob McLemore seconded. Motion carried unanimously. Meeting adjourned. **(Action #08-13)**

Respectfully submitted,

Jason R. Moses
Interoperable Communications Coordinator
Kansas Adjutant General's Department

APPROVED:

Kent Koehler, Chairperson