



DEPARTMENT OF THE ARMY
NATIONAL GUARD OF KANSAS
LAND COMPONENT, JOINT FORCES HEADQUARTERS KANSAS
2722 SOUTHWEST TOPEKA BOULEVARD
TOPEKA, KS 66611-1287

NGKS-PEZ

20 February 2018

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Memorandum of Instruction for the 2018 Enlisted Promotion System (EPS)
Change #1

1. References:

- a. Chapter 7, AR 600-8-19 (Enlisted Promotions and Reductions).
- b. NGR 600-200 (Enlisted Personnel Management).
- c. NGR 600-5 (AGR Management).
- d. NGB HRH Policy Memorandum #12-057 (SWVA Procedures).
- e. The Army National Guard Selected Reserve Incentive (SRIP) Policies (specific policy applicable to each Soldiers contract shall be referenced)
- f. New Implementation Guidance for the ARNG Enlisted Promotion System PPOM #18-001

2. In accordance with reference f, the following changes are made to the FY18 KSARNG EPS MOI:

- a. Effective 07 February 2018, Soldiers selected for SGT positions without the required Basic Leader Course (BLC) must complete the course within 12 months of the date assigned to the higher graded position or be subject to removal from the position.
- b. Effective 07 February 2018, all MSGs/1SGs selected for promotion to SGM must have satisfactorily completed Module 2 of Phase 1 of the non-resident (USASMC) as a pin-on requirement. The MSGs/1SGs attending the USASMC resident course are authorized pin-on effective 1 January of the year the course takes place.
- c. Effective 01 January 2019, all Sergeants First Class must graduate from the new Master Leader Course (MLC) for promotion (pin-on) to Master Sergeant (MSG)/First Sergeant (1SG). Soldiers promoted to the rank of MSG/1SG prior to 1 January 2019 are not required to attend MLC as a prerequisite to attend the USASMC.


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d. Effective 07 February 2018, all Soldiers selected for attendance to USASMC (resident/non-resident) will be subject to Personnel Suitability Screening (PSS).

e. Effective 01 October 2018, the following modified selection procedure will be implemented for all approved and published promotions lists (SGT through MSG). Promotions will be offered to the first Soldier on the promotion list who is available and has completed the required PME for pin-on. Upon exhausting the promotion list with all PME-qualified Soldiers by CPMOS, Soldiers without PME for pin-on will be selected. Selections/promotions will start with the lowest promotion sequence number and continue until they are exhausted.

FOR THE ASSISTANT ADJUTANT GENERAL - ARMY:



PAUL W. SCHNEIDER
COL, GS, USA
Director of Personnel

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