DEPARTMENTS OF THE ARMY AND THE AIR FORCE
JOINT FORCES HEADQUARTERS KANSAS
2800 SOUTHWEST TOPEKA BOULEVARD
TOPEKA, KS 66611-1287

1 October 2008

MEMORANDUM FOR LOCAL HEALTH CARE PROVIDERS

FROM: JFHQ-HRO

SUBJECT: Light Duty Availability

1. Thank you for providing medical care to one of our valued Kansas National Guard members. This letter is intended to share with you available options for our injured employees.

2. The Kansas National Guard is required by law to keep employees who are injured on-the-job in a work status, if at all possible. Limited duty work will be provided for this employee, **WITHIN THE RESTRICTIONS DESCRIBED BY YOU**, unless the employee is completely disabled and requires hospitalization or complete bed rest.

3. We have a strong commitment to providing light duty work opportunities within the restrictions placed on employees by their physicians. Since we can offer positions that include sedentary work, we feel it is important that you, the physician, are aware of these options. It is our position that all parties involved, including the employee, are best served by our efforts to keep workers on the job by modifying their duties consistent with their restrictions. The employee's treating physician will provide written documentation to support light duty. **A physician is defined as a surgeon, podiatrist, dentist, clinical psychologist, optometrist, osteopathic practitioners, and chiropractor within the scope as defined by state law. The term "physician" doesn't include physician assistants or nurse practitioners.**

4. If you have any concerns please feel free to contact, MSgt Robin Lewis, our Injury Compensation Specialist @ 785-274-1206. If you should so desire, a tour of our facilities can be arranged to provide you an overall view of the types of work and equipment used in the Kansas National Guard.

FOR THE ADJUTANT GENERAL:

KATHRYN L. HULSE, Col, KSANG
Human Resources Officer

LIGHT DUTY AVAILABLE