

State Training Advisory Team (STAT) Charter

Purpose: To assure coordination of comprehensive all hazard, multiple modality, culturally competent emergency training covering all mission areas in Kansas for emergency agencies, first responders, and all public and private stake holders statewide.

Functions and Duties:

1. Each member of the STAT shall represent their organization's interests and perspectives regarding core capabilities for all mission areas of emergency training matters.
2. The STAT shall act as the coordinating group for scheduling and implementation of state level training assessments and/or evaluations.
3. The STAT shall conduct an annual review of current emergency training strategies to assure training is coordinated and that core capabilities, grant guidance, and NIMS training requirements are being met across the state.
4. The STAT may recommend improvements to the training scheduling and delivery process including the use of the KS-TRAIN learning management system.
5. The STAT may recommend new course content based on the organizations' members needs as determined by previous assessments.
6. The STAT may recommend changes to Kansas Administrative Regulations (KARs) and Kansas Statutes Annotated (KSAs) to increase efficiency and effectiveness of training.
7. The STAT shall meet as necessary, but not less than once each 6 months. Meetings may be conducted in person, via telephone, or via other electronic means.
8. The STAT shall publish a written annual summary of meetings and provide a report of programs and actions. This summary shall be distributed to state level agencies and organizations as requested to provide a summary of emergency preparedness and response training activities and general strategic direction for addressing all Emergency Mission Areas, as outlined in the DHS National Preparedness Goal.
9. The STAT shall maintain and publish the latest guidance documents available relating to standardized recommended curriculum for emergency agencies and first responders.
10. The STAT shall define roles and responsibilities of training by discipline to avoid duplication of cost and effort.
11. The STAT may serve as the advisory council for the Crisis City Training Venue.
12. OR The STAT may serve as the advisory council for joint training venues to define curriculum and to enhance skills, and collaboration among multiple partners.

Membership: Each of the entities listed below shall have one voting member of the team.

1. Board of Emergency Medical Services
2. Division of Health, Kansas Department of Health and Environment
3. Division of Environment, Kansas Department of health and Environment
4. Kansas Bureau of Investigation
5. Kansas Division of Emergency Management

6. Kansas Highway Patrol
7. Kansas State Fire Marshal's Office
8. University of Kansas Fire and Rescue Training Institute
9. Kansas Law Enforcement Training Center
10. State level VOAD
11. Tribal Entities
12. Department of Agriculture
13. State level private sector partners
14. Critical Infrastructure program representative
15. Fusion Center
16. Great Plains Joint Training Center
17. Office of Emergency Communications

Administration:

1. Staff support for the team shall be provided by the Kansas Division of Emergency Management.
2. A chairperson shall be elected by the members of the team, and shall serve a term of not more than two years.