

Constitution of The Kansas Adjutant General's Amateur Radio Club

Preamble:

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of an association of persons commonly interested in Amateur Radio, constitute ourselves the Kansas Adjutant General's Amateur Radio Club, and enact this constitution and the included by-laws as our governing law. It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, provide emergency radio communications when appropriate, and to so conduct club programs and activities as to advance the general interest and welfare of Amateur Radio in the community.

Article I - Membership

All persons interested in Amateur Radio communications shall be eligible for membership. Membership shall be by application.

Article II - Officers and Executive Committee

Sec. 1. The officers of this club shall be the President, Vice-President, Secretary and Treasurer.

Sec. 2. The officers of this club shall be elected for a term of one year by ballot of the members present, provided there be a quorum, at an annual meeting held each November.

Sec. 3. The President can fill vacancies occurring between elections by appointment.

Sec. 4. This club shall have an Executive Committee consisting of the four elected officers and the immediate past president.

Sec. 5. Officers may be removed by a three-fourths (75%) vote at any monthly, special or annual meeting.

Article III - Duties of Officers

Sec. 1. The President shall preside at all meetings, and conduct them according to the rules adopted. He/she shall enforce due observance of

this Constitution and By-Laws; decide all questions of order; sign all official documents adopted by the club, and perform all other duties pertaining to the office of President.

Sec. 2. The Vice-President shall assume all the duties of the President in his/her absence. In addition, he/she shall organize club activities, plan and recommend contests for operating benefits, and advance club interest and activity as approved by the club. He/she shall maintain liaison with applicable local, regional, and national organizations, in support of same, in time of need, if within our capabilities.

Sec. 3. The Secretary shall keep a record of the proceedings of all meetings to include member attendance, keep a current roll of all members, submit membership applications, carry on all correspondence, read communications at each meeting. The Secretary shall also determine the presence of a quorum at all meetings.

Sec. 4. The Treasurer shall receive and receipt for all monies paid to the club; keep an accurate account of all monies received and expended; pay no bills without proper authorization (by its officers constituting a business committee). At the end of each quarter he/she shall submit an itemized statement of disbursements and receipts. The Treasurer shall communicate any member dues paid, to the Secretary, as soon as practically possible.

Sec. 5. At the end of his/her term, all elected officers shall turn over everything in his/her possession belonging to the club to his/her successor or other elected officer.

Article IV - Duties of the Executive Committee

The Executive Committee shall have broad powers to plan Club activities and to conduct Club business except for those items of business reserved for the Full membership by the By-Laws of the Club. Decisions made by the Executive Committee, acting within its authority, shall require concurrence of a majority of the Executive Committee members at a regular Executive Committee meeting.

Article V - Meetings

The By-Laws shall provide for regular and special meetings, as well as an annual meeting. At all meetings, a minimum of thirty-five percent (35%) of

the membership shall constitute a quorum for the transaction of business.

Article VI - Dues

The Club, by simple majority of the quorum present at any regular meeting, may levy upon the general membership such dues as shall be deemed necessary for the business of the organization.

Article VII - Membership Assistance

The club, through designated Committees will provide technical advice to members concerning equipment design and operation to assist in frequency observance, clean signals, uniform practices, and absence of spurious radiation from club member-stations. The club shall also maintain a program to foster and guide public relations.

Article VIII - Amendments

This Constitution or By-Laws may be amended by a three-fourths (75%) vote at any monthly, special or annual meeting. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next following meeting, provided a reasonable attempt to notify all members of the intent to amend the Constitution and/or By-Laws has been made, prior to said meeting.

Article IX – Conduct of Meetings

Robert's Rules of Order shall govern proceedings of the Club.

Article X - Organizing Officers

The original organizing officers of this club are:

President-Chris Stratmann
Vice President-Erin McGinnis
Secretary-Greg Overfors
Treasurer-Richard Peplow

By-Laws of The Adjutant General's Amateur Radio Club

Section 1 - Secretary

In addition to the provisions of the Constitution, Article III, Sec. 3., it shall be the duty of the Secretary to keep the constitution and By-Laws of the club and have the same with him/her at every meeting. He/she shall note all amendments, changes and additions on the constitution and shall permit it to be consulted by members upon request.

Section 2 – Treasurer

In addition to the provisions of the Constitution, Article III, Sec. 4., the Treasurer shall maintain inventory and accountability of all property owned by the club. An annual inventory shall be conducted and presented to the membership at the Annual Meeting.

Section 2 - Membership

FULL membership is open to licensed amateurs. ASSOCIATE membership is open to all others interested in furthering the hobby and purpose of amateur radio. Full membership includes all club privileges as well as rights to hold a club office and to vote for club officers. Associate membership includes all club privileges except for the right to hold office and vote for club officers. Applications for membership shall be submitted at regular meetings.

Section 3 - Meetings

Regular meetings shall be held on the first Tuesday of each calendar month. Special meetings may be called by the President. The Annual Meeting will be held on the first Tuesday in November.

Section 4 - Dues

Regular annual dues of \$20.00 per member is hereby assessed in accordance with the provisions of Article VI of the constitution for the purpose of providing funds for expenses. Dues shall be payable in January of each year. Members who fail to pay their dues by the end of the first calendar quarter shall be suspended from Club membership. Full membership may be restored with payment of the full annual dues for that year. New members joining after 1 July of the calendar year shall be assessed \$10.00 dues for the remainder of the year.

Section 5 - Committees

Club officers or the Executive Committee shall have the authority to

establish temporary or standing committees as deemed necessary. Members of committees shall be drawn from the Club membership. The Club officers or the Executive Committee shall appoint a committee chairperson.

Section 6 – Finances

The fiscal year of the club shall be coincidental with the calendar year. A budget for the next year shall be prepared by the Treasurer, with input from the membership, and submitted to the Executive Committee no later than the regular club meeting in October. The budget shall identify, by categories, known and predictable disbursements of Club funds. After approval by the Executive Committee the budget shall be submitted to the membership at the Annual Meeting. Approval of the budget will be by simple majority vote. The Executive Committee shall approve all expenditures of Club funds not *specifically* provided for in the budget.

Section 7 - Elections

Officer elections will be held annually at the Annual November meeting. Officers will assume their elected office January 1 of the following year.

Nomination Committee

The President will appoint a nomination committee six months prior to elections. The committee will be charged with finding qualified candidates to run for office. The committee will present a slate of officers to the President at the regular meeting one month prior to elections at which time the President will entertain a motion for nominations and to accept the slate. The final slate will be published and made available to all club members no later than two weeks prior to the Annual Meeting. The President will dissolve the nomination committee after the annual elections.

Voting

Voting on the presented slate at the Annual Meeting will be done using paper ballots. Immediately after voting the ballots will be counted openly in front of the membership. Any candidate may request a recount of the ballots. In the event the presented slate is not passed by the membership, nominations will be taken from the floor for each position and will be voted on one at a time. The same provisions for counting and recounts as outlined above apply.

Officially Adopted on the 12th of December 2013.

Signed:

Chris Stratmann, President

Erin McGinnis, Vice President

Greg Overfors, Secretary

Richard Peplow, Treasurer