

# AIR NATIONAL GUARD MILITARY (AGR) VACANCY ANNOUNCEMENT

<b>HUMAN RESOURCES OFFICE</b> <b>KANSAS NATIONAL GUARD</b> 5920 SE COYOTE DR TOPEKA, KS 66619	<b>DATE</b> 22 SEP 2020	<b>ANNOUNCEMENT NO.</b> 109-2020
<b>OPEN TO</b> CURRENT AGR MEMBERS OF THE KSANG	<b>APPLICATIONS WILL BE ACCEPTED UNTIL</b> OPEN UNTIL FILL	
<b>MILITARY POSITION TITLE &amp; NUMBER</b> RETENTION OFFICER MANAGER # 0834569	<b>MIL AFSC &amp; GRADE</b> 8R200/MSGT	<b>APPOINTMENT FACTORS</b> See Below
<b>LOCATION OF POSITION</b> 190 FSS FORBES FIELD ANGB, KS 66619	<b>MINIMUM RANK</b> TSGT	<b>MAXIMUM RANK</b> MSGT
<b>SELECTING SUPERVISOR</b> Maj Casey J. Montgomery, FSS Commander, 785-861-4134, <a href="mailto:casey.montgomery@us.af.mil">casey.montgomery@us.af.mil</a>		

## QUALIFICATIONS

1. Prior qualification in SDI 8R000 with minimum 36 months experience. 24 months experience for ANG only.
2. Applicant must meet the physical requirements of AFI 36-2905, prior to being placed on AGR tour.
3. Non AGR Person receiving a Federal military retirement or retainer pay are not eligible.
4. Applicant should be able to complete 20 years of active duty service prior to mandatory separation.
5. Members who are not suitable for Career AGR May be considered for an Occasional Tour.
6. Military grade will not exceed the maximum authorized grade on the unit manning document.
7. Initial tours will be 3 years. Follow-on tour lengths may be from 1 to 6 years.
8. Applicant must meet all requirements of ANGI 36-101.
9. Must be qualified in a valid Air Force Specialty Code (AFSC).
10. No history of emotional instability, personality disorder, or other unresolved mental health problems.
11. No record of alcohol or substance abuse, financial irresponsibility, domestic violence, or child abuse.
12. No record of conviction by summary, special, or general courts-martial.
13. No record of disciplinary action (Letter of Reprimand [LOR] or Article 15) for committing acts of malpractice or misconduct as defined in AFRSI 36-2001, *Recruiting Procedures for the Air Force*, engaging in an unprofessional or inappropriate relationship as defined in AFI 36-2909, *Professional and Unprofessional Relationships*, or documented failures (LOR or Article 15) to exercise sound leadership principles with respect to morale or welfare of subordinates.
14. Must possess a valid state driver's license to operate government motor vehicles (GMV) in accordance with AFI 24-301, *Vehicle Operations*.
15. Must maintain local network access IAW AFMANs 33-152, *User Responsibilities and Guidance for Information Systems* and 33-282, *Computer Security*.
16. Must attain/maintain training standards and task certifications according to specific duty position JQS and IAW AFRSI 36-2201, *Air Force Recruiting Service (AFRS) Training Program*.
17. Must meet additional mandatory requirements for AFSC entry on attachment 4 of AFECD
  - a. Must be able to lift more than 40 LBS.
  - b. ASVAB requirements: G ≥ 24
  - c. PULHES: 111321

## APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to the 184 Force Support Squadron, ATTN: Full Time Manning, 5920 SE Coyote Drive, Forbes Field, Topeka, KS 66619 or email your application to [paula.conley@us.af.mil](mailto:paula.conley@us.af.mil).

Applications will include:

1. **Recent Report of Individual Fitness from the Air Force Fitness Management System (AFFMS)**
2. **Signed NGB Form 34-1, Application for Active Guard Reserve (AGR) Position**
3. **Record Review RIP (from vMPF)**

**NOTE:**

1. *Failure to provide all the required documents will result in application being returned without further action.*
2. *Applicants must sign NGB Form 34-1; failure to sign the form will result in application being returned without further action. NOTE: Please ensure 34-1 reflects Tour Announcement number, current telephone number and all AFSCs for which you are qualified.*
3. *If selected for the job, member must have a current passing fitness and AGR physical prior to being placed on AGR tour.*

**FOR FURTHER INFORMATION:**

For questions regarding the specific vacancy and position, contact the selecting supervisor. For questions regarding the application process, please contact TSgt Paula Conley, 190 FSS/FTM, DSN: 720-4153, COMM: 785-861-4153.

**EQUAL EMPLOYMENT OPPORTUNITY:**

All qualified applicants will receive consideration for this position without discrimination for any non-merit reason such as race, sex, religion, national origin, lawful, political or other affiliations, marital status, age or membership/non-membership in an employee organization.