

ARMY National Guard AGR VACANCY ANNOUNCEMENT

DEPARTMENT OF THE ARMY
JOINT TASK FORCE STATE HQ
Topeka, Kansas 66611

ANNOUNCEMENT NUMBER: 20-253

DATE: 21 Sep 20

CLOSING DATE: 20 Oct 20

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
Assistant Officer Strength Manager, PARA 000 LINE 00, O3, 01A

APPOINTMENT FACTORS: OFFICER(X) WARRANT OFFICER() ENLISTED()

LOCATION OF POSITION:

2722 SW TOPEKA BLVD
TOPEKA, KS, 66611

WHO MAY APPLY:

Must be a current member of the KS Army National Guard within the grade(s) of O1 and O3.

AREA OF CONSIDERATION: This position is open to the grades of: O1 to O3. Individual selected will receive an AGR Tour with the Kansas Army National Guard. In order to be considered for this position's applicants must meet minimum qualifications as outlined on this announcement.

INSTRUCTIONS FOR APPLYING: The documents listed WILL be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.

1. NGB 34-1 Application for Active Guard/Reserve (AGR) Position, signed and dated.
 2. DA Form 705 (APFT).
 3. Certified Height / Weight (when DA 5500 or DA 5501 is not required) dated within 6 months of the announcement date. When tape test is required a DA 5500 or DA 5501 MUST be provided.
 4. Individual Medical Readiness Record (MEDPROS)
 5. Officer Record Brief (ORB) excluding diversity information and DA Photo.
 6. Personnel Qualification Record (PQR)
 7. NGB Form 23 (RPAM)
 8. All DD Form 214s
 9. Copy of current state issued driver's license
 10. Last 3 Evaluations
 11. Memorandum listing all deficiencies with application documentation. Include expected resolution date and reason for deficiency.
 12. Recommended, but not required: Documentation supporting applicant's qualifications (i.e. resume).
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POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 01A

MINIMUM APPOINTMENT REQUIREMENTS:

1. This position is branch immaterial.
 2. Must have current FOR RECORD APFT (DA 705) dated within 6 months of application date.
 3. Must meet the Army Body Composition standards IAW AR 600-9.
 4. Must meet medical standards IAW AR 40-501 - must be "green" in Vision, Hearing, Pharmacy / Lab, Immunizations, and Physical Assessment Data and all screening dates must be within the last 12 months from date of application. Deficiencies must be explained by submitting a memo as a second page of the upload.
 5. Must have a secret security clearance.
 6. Must possess a valid state driver's license and be qualified to operate a GSA vehicle.
 7. Soldiers must not reach 18 years of active service as a result of the OTOT unless a waiver has been approved by the ARNG Policy Division, AGR/Mobilization Branch, ARNG-HRH-M
 8. Non-AGR Personnel receiving or eligible to receive a Federal military retired or retainer pay are not eligible.
 9. Individuals currently flagged or who are pending any adverse actions / misconduct determinations will not be considered for this position.
 10. Former AGR Soldiers released from AGR service due to board action are not eligible.
 11. Any falsification of data or documents corresponding to eligibility requirements will result in immediate release from the AGR Program.
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BRIEF JOB DESCRIPTION:

Must have knowledge of, and skill in applying, the fundamental military human resources management principles, practices, and techniques of recruitment and retention. Applicant must be able to obtain or already have access to human resource systems, such as iPERMS, RCAS, SIBx, and IPPS-A. Applicant must have proficient communication and written skills and be branch qualified in his or her field. Further, applicants must have some knowledge of officer producing schools, branches, and qualifications to become an officer. This is a One Time Occasional Tour (OTOT) and the selected Soldier will not be converted into a career status.

SELECTING SUPERVISOR:

MAJ Shawn Henderson // (785) 806-2121 // shawn.t.henderson6.mil@mail.mil

CONTACT INFO:

HRO AGR Staffing

EQUAL OPPORTUNITY:

The Kansas National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal.